

INDIVIDUAL CABINET MEMBER DECISION-MAKING

RECORD OF DECISION

PART A

DETAILS OF REPORT <i>(Officers to complete this section prior to issuing to cabinet member)</i>	
Title of report	Client contributions debt write-off (£5k to £50k)
Decision-maker	Councillor Evelyn Akoto Cabinet Member for Health and Wellbeing
Earliest date when decision can be taken	For the Constitutional Team to complete
Key decision – Yes/No?	Yes
Date published on forward plan	1 March 2022
Date sent to cabinet member	20 May 2022
Recommendations	<p>RECOMMENDATIONS</p> <ol style="list-style-type: none"> 1. That the Cabinet Member for Health and Wellbeing authorise the write-off of £68,547.75 of debt as set out in Appendix 1 of the report. 2. That the Cabinet Member for Health and Wellbeing advise on any further action they require on any write-offs not agreed within this report.

ORIGINATING AUTHOR'S DETAILS <i>(Officers to complete this section prior to issuing to cabinet member)</i>	
Lead officer	David Quirke-Thornton, Strategic Director for Children's and Adults' Services
Report author	Deborah Greenwood, Client Finance Team

ORIGINATING AUTHOR'S DETAILS

(Officers to complete this section prior to issuing to cabinet member)

	Manager (Debt), Adult Social Care Division
Contact Number	020 7525 0815

PART B

(Cabinet member to complete this section)

DECISION(S)

As set out in report

REASONS FOR DECISION

As set out in report

**ALTERNATIVE OPTIONS
CONSIDERED**

None

REPRESENTATIONS RECEIVED

None

ADDITIONAL ADVICE RECEIVED

None

ANY INTERESTS DECLARED

Note: If the decision-maker has a disclosable pecuniary interest in the matter the report must be referred to the full cabinet for decision.

Where a cabinet member may discharge a function alone and becomes aware of a disclosable pecuniary interest in a matter being dealt with or to be dealt with by her/him, the cabinet member must notify the monitoring officer of the interest within 28 days and must not take any steps or further steps in the matter.

If a member is unsure as to whether an interest is a disclosable pecuniary interest they should contact the governance team for advice.

DECLARATION

I approve/~~reject~~ the recommendations set out in the report.*

or

~~I approved an alternative course of action set out in Part B.*~~

or

~~I have referred this matter to the Full Cabinet for decision.*~~

(* - Please delete as appropriate)



Signed...

..... Dated.....15/06/2022.....

Cabinet Member

Please return completed hard copy of the form to Constitutional Team, 160 Tooley Street, PO BOX 64529, London, SE1P 5LX – tel: 020 7525 7187.

Seeking advice

You should seek advice from the relevant officer on a number of occasions:

- (a) If you wish to consider alternative options
- (b) If you are considering rejecting the proposals

Otherwise it is at your discretion when you should seek further advice and you should do so when you consider it appropriate.